



LITTLE LAKE FIRE PROTECTION DISTRICT



74 E Commercial Street
Willits, California 95490
(707)459-6271

William Carter
Fire Chief

MINUTES

July 12th, 2022

- OPENING:** The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:02 PM.
- ROLL CALL:** Present: Tony Madrigal, Nancy Stipe, Skip Lucier and Tom Herman.
Absent: Arnie Mello.
- MINUTES:** Motion to accept the June minutes: Tom Herman 1st; Skip Lucier 2nd.
- TREASURER'S REPORT:** Motion to accept the July Treasurers Report: Nancy Stipe 1st; Tom Herman 2nd.
- CORRESPONDENCE/PUBLIC COMMENTS:** NONE
- OLD BUSINESS:**
- FIREHOUSE:** Chief Carter stated there are no updates on the As-Builts as of yet. The door company recently adjusted the front doors, and there are no issues so far. After the last rain, staff noticed a leak in the dorm hallway. Michelle informed Marty from ACGC. Tony Madrigal told the board the roofing company stated they could put on a new cap which would avoid future leaks. Caulking will not fix the issue. Chief Carter also informed the board cabinet company came in to fix a few cabinets with loose trim.
- EXPLORER PROGRAM:** Chief Carter reported the paperwork is completed and we are officially Post 54. Post 54 will need to write a mission statement and by-laws. Once completed the program will be fully open for participants.



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FIREFIGHTER POSITION: Chief Carter reported the staff is down to two candidates. On Friday, they will come in for the scenario testing. Skip Lucier informed the board all 5 candidates were great.

FEE SCHEDULE: Chief Carter reported he is in the final stages. Michelle posted on the website, door and newspapers for a public hearing in August.

NEW BUSINESS: **NONE**

BILLS: Motion to pay bills: Tom Herman 1st; Skip Lucier 2nd.

TRAINING REPORT: Training Chief Alvarez announced they finished the FDC 2-part field drill. The firefighters found some connections that need maintenance, as well as the location of the fire hydrants around town. Additional training was an SCBA refresher and fit tester. There are still a few firefighters that need to complete the fit testing. EMT class consisted of neurological emergencies. Chief Carter informed the board that Damian from Brooktrails Fire also assisted with the class. Training Chief Alvarez announced that the Cal Fire training burn is postponed until further notice. On July 23rd, a zone drilled is planned at the Cherry Creek subdivision. Three firefighters are enrolled in the Operator 1B class on July 23rd, and two firefighters are attending an upcoming EMT series. Training Chief Alvarez also thanked Howard Hospital, which allows the old hospital to be used for training purposes.

FIREFIGHTERS' ASSOC. REPORT: President Aaron Branscomb announced one member is off probation and two more will be off by the end of this month. July 4th festivities were a success and is pleased with the turnout.



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CHIEF'S REPORT: Chief Carter reported there were 60 calls in June. One call was a HazMat, where a combination of diesel and coolant leaked. Cleanup took a few hours. The Auto Aide agreement with Laytonville has been modified, allowing 2 miles past Hwy 162 and 2 miles south of 162 for mutual aid. The bid packet for the Baechtel Station Apron Project has been posted on the Builders Exchange website and in newspapers. The bids will opened at 2 PM on August 10th at 74 E. Commercial Street. Tony Madrigal asked if there were any updates on the engines. Chief Carter stated that Engine 5485 lost power on a call. He believes the pressure sensor and wiring have been fixed since. Engine 5430 started smoking on the last call. Staff is working on the issue but thinks the issue is an injector leak. Engine 5468 is currently at Petersen Truck in Ukiah as it sprung a water leak.

SUSPEND TO CLOSED: 5:38 PM

Closed session adjourned: 6:05 PM
Meeting Adjourned: 6:06 PM

Tony Madrigal, President

Michelle Schnitzius, Secretary/Treasurer

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employer.***