



LITTLE LAKE FIRE PROTECTION DISTRICT

74 E. Commercial Street, Willits, California 95490
(707)459-6271

MINUTES March 21st, 2023 SPECIAL MEETING

- OPENING: The special meeting of the Little Lake Fire Protection District was called to order by Tony Madrigal at 5:05 PM.
- ROLL CALL: Present: Nancy Stipe, Tony Madrigal, Tom Herman and Skip Lucier. Absent: Arnie Mello
- NEW BUSINESS: **NOTICE TO PROCEED: Approval of a Notice to Proceed with the lowest responsible bidder.**
Tom Herman motioned the Notice to Proceed to accept the solar bid proposal on the new firehouse and authorized the President of the Board to sign the proposal of \$91,000.00. Finding: One bid was received. The Board of Directors accepted the bid as the lowest responsible bidder. Given the accelerated timeline, the board feels it appropriate to award the contract to the sole bidder. Tom Herman also added that the permit needs to be submitted and the application by the contractor to PG&E. Nancy Stipe asked where the panels would be installed. Skip Lucier responded on the west side of the apparatus bay and that the inverters would be on the back wall in the narrow walkway. Tom Herman motioned to accept the bid after finding the lowest responsible bid at \$91,000.00. Skip Lucier, 2nd. All Ayes. Michelle will amend the Notice to Proceed on March 21, 2023. Tom Herman also suggested an amendment of the bid proposal contract with the date of 2/22/2023 and a signature line for the contractor to initial. Michelle will amend the proposal contract with those changes.

Adjourned: 5:26 PM

Tony Madrigal, President

Michelle Schnitzius, Secretary/Treasurer

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