

LITTLE LAKE FIRE PROTECTION DISTRICT

Policy Title: **CONFLICT OF INTEREST**

Policy Number: **1016**

1016.10

The Political Reform Act, Government Code Subsection 8100, et. seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. This Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs., Subsection 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs., Subsection 18730, and any amendments to it, duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A, in which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the conflict of interest code of the Little Lake Fire Protection District.

1016.20

All Designated Employees will file statements of economic interests with the Clerk of the County of Mendocino.

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APPENDIX A PART I - DESIGNATED EMPLOYEES

GENERAL PROVISIONS

The following positions are designated because they involve the making or participating in the making of decisions that could affect private financial interests materially. The Financial effects of a governmental decision are material if the decision will have a significant effect on the business entity, real property or source of income held by people holding the designated position or held by their spouse, or dependent children, must be reported as though held by the person holding the designated position.

Consultants to the agency hold designated positions under the Conflict of Interest Code and are required to comply with the disclosure requirements described below. The agency may determine in writing that a particular consultant is hired to perform a range of duties that are limited in scope and thus not required to comply with the disclosure requirements described in these categories. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of the disclosure requirements. The Agency shall forward a copy of this determination to the Board of Supervisors. However, nothing herein will excuse any such consultant from any other provision of the Conflict of Interest Code.

Conflict of Interest continued

<u>Designated Position</u>	<u>Disclosure Category</u>
Board Chairman	5 (1) and (2)
Directors	5 (1) and (2)
Fire Chief	5 (1) and (2)
Administrative Assistant	5 (1) and (2)
Consultants	5 (1) and (2)

PART II - DISCLOSURE CATEGORIES

- CATEGORY 1: All investments and sources of income over \$250.
- CATEGORY 2: All interests in real property (except principle place of residence).
- CATEGORY 3: All investments and interest in real property (except principle residence), and sources of income subject to the regulatory, permit or licensing authority of the agency.
- CATEGORY 4: Investments in business entities, management position held, and sources of income from business entities engaged in land development, construction or the acquisition or sale of real property within the agency's jurisdiction.
- CATEGORY 5: Investments and management positions held in business entities or income derived from sources which:
- 1) are contractors or subcontractors engaged in the performance of work or services of the type utilized by the agency; or
 - 2) manufacture, sell or lease supplies, machinery, or equipment of the type utilized by the agency.

Adoption Date: 4/11/00

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