



# LITTLE LAKE FIRE PROTECTION DISTRICT



74 E Commercial Street  
Willits, California 95490  
(707)459-6271

## MINUTES

June 11th, 2024

- OPENING:** Tony Madrigal called the regular meeting of the Little Lake Fire Protection District Board of Directors to order at 5:14 PM.
- ROLL CALL:** Present: Arnie Mello, Skip Lucier and Tony Madrigal  
Absent: Nancy Stipe and Tom Herman.
- MINUTES:** Motion to accept the May minutes: Arnie Mello 1<sup>st</sup>; Tony Madrigal 2<sup>nd</sup>.
- TREASURER'S REPORT:** Motion to accept the June Treasurer's Report: Skip Lucier 1<sup>st</sup>; Arnie Mello 2<sup>nd</sup>.
- CORRESPONDENCE/PUBLIC COMMENTS:** Supervisor John Haschak reported that CalFire Chief Brandon Gunn updated the Board of Supervisors about weed abatement, fuel reduction, and emergency access for Brooktrails.
- OLD BUSINESS: NEW ENGINE 5469:** Deputy Chief John Thomen was absent. Division Chief Eric Alvarez reported to the board that engineers and staff have been training on the engine. Two engineers have to make up the class. Engineer Harry So informed the board that everything works because he has been driving Engine 5469.
- FEE SCHEDULE:** Division Chief Eric Alvarez reported he is working with Michelle on Nexis Study information. Blair Aas cannot assist with his schedule, but he has recommended another company that may be able to help. Michelle will contact the other company.
- INTERWEST:** Division Chief Eric Alvarez received the incorrect contract and is waiting for the correct one.
- NEW BUSINESS: 2024-25 PRELIMINARY BUDGET:** Michelle reviewed the



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Preliminary Budget with the board. No action is needed at this time. A special meeting for adoption will occur later in the month.

**BILLS:** Motion to pay bills: Arnie Mello 1<sup>st</sup>; Skip Lucier 2<sup>nd</sup>.

**TRAINING REPORT:** Training Officer Jeff Donaldson was not in attendance. Engineer Harry So reported the next drill on June 25<sup>th</sup> will be a wildland operation. July 3<sup>rd</sup> will be the next EMT class. There were 62 calls in May and 318 to date. Recently, a structured triage at String Creek was performed. Division Chief Alvarez stated it is a great way to learn about areas and access. Many properties have fire fill signs, which is extremely helpful. Homeowners willing to help the fire department with water are a great resource.

**FIRE MARSHAL:** Division Chief Eric Alvarez stated that before businesses sign a lease, they should contact the fire department and the City of Willits to get an idea of what they need to be compliant with, such as fire extinguishers and a business license. Division Chief Alvarez is working with the City of Willits regarding these issues. Additional sprinkler plans came in, but it was not a big enough project to justify a third-party review.

**FIREFIGHTERS' ASSOC. REPORT:** Harry So informed the board that August 10<sup>th</sup> is the 96<sup>th</sup> annual Volunteer Firefighter Association fundraiser. Tickets are currently being sold around town. This year, the association is not mailing out tickets due to the cost of mailing, which is a few thousand dollars. The car show had a great turnout, and the association hosted a pancake breakfast on Father's Day for EMS, law enforcement, and neighboring fire departments.

**CHIEF'S REPORT:** Deputy Chief John Thomen was not in attendance. Harry So reported that Brush Truck 5461 had a recall fixed recently in Petaluma, and Eric Alvarez noted that the new 5401 is waiting on a lighting package.

The meeting adjourned at 5:47 PM



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Tony Madrigal

Tony Madrigal, Chairman

*Michelle Schnitzius*

Michelle Schnitzius, Secretary/Treasurer

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