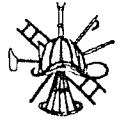


LITTLE LAKE FIRE DISTRICT



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CHRIS WILKES
Fire Chief

MINUTES

March 12th, 2019

- OPENING:** The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:09 PM.
- ROLL CALL:** Present: Nancy Stipe, Arnie Mello, Skip Lucier, Tom Herman and Tony Madrigal
- MINUTES:** The minutes for the February 12th, 2019 meeting were reviewed and accepted. Motion to accept the minutes: Arnie Mello 1st; Nancy Stipe 2nd.
- TREASURER'S REPORT:** Chief Wilkes reviewed the treasurer's report with the board. Strike team was paid out in the extra help fund and Pehling & Pehling was paid out in professional services. Arnie Mello suggested a balance sheet in the near future for Extra Help. Michelle will be working on a mini balance sheet in the future for our strike team. Motion to accept the Treasurers Report; Arnie Mello 1st, Tom Herman 2nd.
- CORRESPONDENCE/PUBLIC COMMENTS:** NONE
- OLD BUSINESS:** **FIREHOUSE:** Chief Wilkes reported Cameron Weist is happy with our progress and we are on track with our paperwork. Skip Lucier, Tony Madrigal and Chief Wilkes recently visited 5 fire departments that Dennis Dong and Fred Russell were a part of. Chief Wilkes stated the visits were informative and learned a lot about what is needed and items that were not necessary. Skip Lucier stated he enjoyed Dennis Dong's work. He was impressed with the layouts of the stations. Tony Madrigal also added he enjoyed the tours as well and Dennis and Fred's knowledge of fire stations. Chief Wilkes stated he liked Folsom Station 39 and would prefer to have that same look for our community. Dennis Dong gave a presentation to the board on the firehouse. He is extremely happy with our plans and project. Dennis did offer a few suggestions that may be more beneficial. Dennis suggested moving the parking lot over between the

church and the firehouse. He suggested by doing so it will save money for the department as will not have to dig as deep and more user friendly for the community. Tom Herman asked Dennis Dong when he needs the soil test completed for 52 Humboldt. Dennis stated it would be hard to imagine the soil needing to go down more than 4 feet and he does not have an exact date for the soil test completion. Arnie Mello asked Dennis if there were any issues with the adjacent properties and Dennis replied no there was not. Dennis continued with his presentation educating the staff and board about radiant flooring. Radiant flooring is a cost effective heating system for the firehouse. Dennis suggested keeping the control panels locked therefore keeping at the same temperature at all times. The board agreed to the new plans and look forward to continue progress. Tony Madrigal asked Dennis how long it will take for the new plans, Dennis replied 3 months. Dennis Dong thanked the staff and board for having him at the meeting and looks forward to the firehouse project. Motion to accept the new plans: Skip Lucier 1st; Tom Herman 2nd.

NEW BUSINESS: **AUDIT:** Chief Wilkes informed the board we will have Pehling & Pehling attend a board meeting in the future to review the audit. Tony Madrigal suggested having a conference call with him for questions. Tom Herman asked the board members if we can have a meeting next week for an audit acceptance for Cameron as he needs an audit resolution for acceptance. The board agreed that Tuesday or Wednesday of next week would be good.

AGREEMENT FOR SALE AND REMOVAL OF RESIDENTIAL BUILDING: Chief informed the board the buyer will not need to remove the foundation as that will be included in the firehouse project. The board discussed a date for the bid and house removal. After much discussion, April 15th, 2019 was decided on for a bid closure date and July 1st, 2019 for the house removal date. Chief Wilkes also discussed the core sample needed for the firehouse project. Chief Wilkes thought the core sample would not be difficult to achieve. Tom Herman inquired if we will be ready to go out to bid in July. Chief Wilkes stated according to Lori the firehouse will go to bid 7/1/2019-7/30/2019. Tom Herman stated we need to make sure the house is removed before that time. Skip Lucier asked what we would do if we do not have any bids on the house. Tom Herman stated the house would have to be demolished. Motion to accept agreement; Tony Madrigal 1st; Tom Herman 2nd.

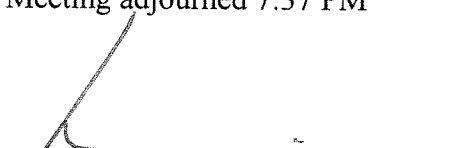
BILLS: Motion to pay bills; Tom Herman 1st; Skip Lucier 2nd.


TRAINING REPORT: Chief Wilkes reported 10 firefighters completed the swift water class. Tony Madrigal stated he is proud of our full roster. Chief Wilkes agreed.

FIREFIGHTERS' ASSOC. REPORT: Chief Wilkes stated everything was going well and no new events. The fire department has 4 people pending and this Saturday is the Top Ten dinner at 6PM. Chief Wilkes stated that Mike Wilder won the hottest Chile contest.

CHIEF'S REPORT: Chief Wilkes informed the board there was a critical incident with a debriefing coming up. Tom Herman asked if debriefing was routine and Chief Wilkes stated usually only for traumatic incidents. Tony Madrigal suggested to Chief Wilkes to make sure he continues contact with those on scene to make sure they are OK. Chief Wilkes stated he will and he added he was disappointed with the public for videotaping the scene while they are driving by as it is inappropriate. Chief Wilkes also informed the board he is proud of our volunteers and what they are exposed too as many calls are traumatic. Tony Madrigal stated the new Hurst tools will be helpful. Chief Wilkes thanked the board again for the Hurst tool purchase. Call volume was high last month at 80 calls. So far to date we are at 168 calls for the district. Chief Wilkes stated Brooktrails averages 220 a year and to date we are already at almost 170.

Meeting adjourned 7:37 PM


Tony Madrigal, President


Michelle Schnitzius, Secretary/Treasurer

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