



LITTLE LAKE FIRE PROTECTION DISTRICT



74 E Commercial Street
Willits, California 95490
(707)459-6271

MINUTES

September 18th, 2024

OPENING: Tony Madrigal called the special meeting of the Little Lake Fire Protection District Board of Directors to order at 5:02 PM.

ROLL CALL: Present: Arnie Mello, Skip Lucier, Tony Madrigal, Tom Herman and Nancy Stipe

SUSPEND 5:03PM: FEE SCHEDULE: Meeting was suspended to discuss the fee schedule. Tony Madrigal reviewed the proposal for the fee schedule from Matt Keizer. Tony reported Matt has completed fee schedules for Ukiah Fire and Redwood Valley Fire. Matt will recommend updates that will include cost of living increases for the next five years. Arnie Mello asked if we have to hire an outside authority. Tony Madrigal answered yes, it would be better. Tom Herman stated this will justify charges. Motion to move forward with the fee schedule study: Tom Herman 1st, Skip Lucier 2nd.

RESUME AGENDA 5:17PM

MINUTES: Motion to accept the August 13th, 2024 minutes: Arnie Mello 1st, Skip Lucier 2nd.

TREASURER'S REPORT: Motion to accept the September Treasurer's Report: Tom Herman 1st; Arnie Mello 2nd.

CORRESPONDENCE/PUBLIC COMMENTS: NONE

OLD BUSINESS: FEE SCHEDULE: See above suspended meeting.

NEW DUTY RIG: Tony Madrigal reported the transmission went out on the new duty rig 5401 and is currently in Santa Rosa for repair. There was also an issue with the switch gear and the part is currently



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on order.

NEW BUSINESS: FINAL BUDGET: Motion to accept the final budget: Tom Herman 1st, Arnie Mello 2nd.

BILLS: Motion to pay bills: Tom Herman 1st; Arnie Mello 2nd.

TRAINING REPORT: Michelle Schnitzius reported as of 9/18/2024 there have been 976 hours of training as a group. Drill night on 9/3/2024 covered salvage and overhaul. EMT recertification was on September 4th and covered AED and CPR protocols. The next drill night will be reviewing the urban search and rescue trailer and equipment. To date we have had 568 calls.

FIREFIGHTERS' ASSOC. REPORT: Aaron Branscomb was not in attendance.

CHIEF'S REPORT: Chief Alvarez was not in attendance. Tony Madrigal reported that Deputy Chief John Thomen began driving duty rig 5443 due to the new duty rig 5401 being repaired and the power steering blew out. Both vehicles should be repaired by next week. Engine 5469 is currently down south on a strike team deployment. The strike team reported there has been electrical issues but will be fixed prior to demobilization. There have also been chunks of rubber coming off of the tires and staff will research replacements.

The meeting adjourned at 5:39 PM.
Arnie Mello 1st, Skip Lucier 2nd.

Tony Madrigal

Tony Madrigal, Chairman

Michelle Schnitzius

Michelle Schnitzius, Secretary/Treasurer

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