



LITTLE LAKE FIRE PROTECTION DISTRICT

1575 Baechtel Rd. Willits, California 95490
(707)459-6271

Chris Wilkes
Fire Chief

MINUTES September 14th, 2021

- OPENING:** The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:02 PM.
- ROLL CALL:** Present: Arnie Mello, Skip Lucier, Tom Herman, Nancy Stipe and Tony Madrigal.
- MINUTES:** Motion to accept the July meeting minutes: Tom Herman 1st; Skip Lucier 2nd.
- TREASURER'S REPORT:** Administrative Assistant Michelle Schnitzius reviewed the report and Appendix A. There were not any significant changes with either report. Motion to accept the Treasurer's Report; Arnie Mello 1st; Tom Herman 2nd.
- CORRESPONDENCE/PUBLIC COMMENTS:** None
- OLD BUSINESS:**
- FIREHOUSE:** Tony Madrigal stated he is hoping the firehouse will be completed soon. Deputy Chief Thomen reported the plumbing has been completed for the most part. Skip Lucier asked about a punch list. Tony Madrigal stated the project manager Fred Russell will be sending a punch list.
- NEW ENGINE E5469:** Deputy Chief Thomen reported due to COVID there has been a delay. The windshield, seats and computer chips are on backorder and he is hoping to have the engine by February 2022.



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NEXUS STUDY: Tony Madrigal announced the impact study passed unanimously today.

NEW BUSINESS: **EXPLORER PROGRAM:** Skip Lucier reported as long as the District are within the rules and regulations under Learning for Life, the District should not need to purchase extra coverage. Tony Madrigal stated the Explorers will be limited of what they can and cannot participate in. Tony Madrigal also suggested a board for the explorer program and who may want to volunteer to be on the board. Aaron Branscomb and Skip Lucier offered to join the Explorer Program board. Skip Lucier also suggested volunteer firefighters to mentor and oversee the explorers.

FINAL BUDGET: Administrative Assistant Michelle Schnitzius reviewed the final budget. Tom Herman thanked the staff for the hard work on the budget. Tony Madrigal stated that everything is going up in pricing. SCBA's have doubled in price from \$13,000.00 for 2 and now \$26,000.00. John Thomen stated there has been a lot of increases and the SCBA's only last for a certain amount of time and they must be replaced. Tom Herman mentioned there may be a grant to help with the purchase and he will look into it. Motion to adopt the final budget: Tom Herman 1st; Arnie Mello 2nd. All Ayes.

RESOLUTION 2021-7: With Chief Wilkes no longer with the department, Resolution 2021-7 allows an updated signage between Little Lake Fire Protection District and the awarding contractor for the new fire station. Motion to accept Resolution 2021*-7: Skip Lucier 1st; Tom Herman 2nd.

BILLS: Motion to pay bills: Tom Herman 1st; Skip Lucier, 2nd.



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TRAINING REPORT: Training Chief Eric Alvarez reported the last drill consisted of ropes, knots, hardware and software for the boom. He is hoping the new firefighters will be able to attend. Training Chief Eric Alvarez thanked Arnie Mello for the permission to use the old hospital for training. Training Chief Eric Alvarez is hoping to use the thermal imaging camera at the old hospital which will help train the firefighters in a blackout and smoke filled environment. Future trainings will include how to cut open electric cars such as Tesla's. Training Chief Eric Alvarez stated when everything settles he will offer classes for an in house driver operator as well as hoping to create drills involving school buses. Training Chief Eric Alvarez is also stated he is working on Fire Marshal and prevention as much as time is allowing. There are a few 2 series classes coming up in 2022 that he is hoping to attend. Tony Madrigal stated he is hoping to get some assistance for Eric to assist with the trainings. Training Chief Alvarez stated he will develop a spreadsheet of classes in hopes of signups for help.

FIREFIGHTERS' ASSOC. REPORT: Association President Aaron Branscomb reported Station 54 Grand Opening was a big hit and thanked board and staff. At the next association meeting, Aaron stated he will ask the association if he wants to do the Halloween drive through again.

CHIEF'S REPORT: Deputy Chief John Thomen reported there was a lot of work put into the open house and it was well attended. There were 56 calls in the month of August. The call volume year to date is 524. Deputy Chief Thomen reported the response has been great and appreciates the assistance from Ridgewood Ranch Fire and Brooktrails Fire Department.

Regular meeting adjourned to closed session: 5:53PM

Tony Madrigal, President

Michelle Schnitzius, Secretary/Treasurer

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***Report out of closed session:
Deputy Chief John Thomen will be the acting Chief for Little Lake Fire Protection District.***

DRAFT