



LITTLE LAKE FIRE PROTECTION DISTRICT



74 E Commercial Street
Willits, California 95490
(707)459-6271

MINUTES

November 14th, 2023

- OPENING:** The regular meeting of the Little Lake Fire Protection District Board of Directors was called to order by Tony Madrigal at 5:07 PM.
- ROLL CALL:** Present: Tom Herman, Arnie Mello, Tony Madrigal, and Skip Lucier. Absent: Nancy Stipe
- MINUTES:** Tom Herman suggested an amendment. Nancy Stipe was absent; Tom Herman was not. Motion to accept the October 10th, 2023 minutes: Skip Lucier, 1st, Tom Herman, 2nd with the amendment.
- TREASURER'S REPORT:** Motion to accept the October Treasurer's report: Tom Herman 1st and Arnie Mello 2nd. Motion to accept the November Treasurer's report: Tom Herman 1st, Skip Lucier 2nd.
- CORRESPONDENCE/PUBLIC COMMENTS:** Michelle Schnitzius read a letter thanking the fire department for the ease of a burn permit and for being so helpful.
- OLD BUSINESS:**
- FIREHOUSE:** Michelle Schnitzius reported the light in the bathroom is not working, and there is a leak by the boiler in the mezzanine. Michelle will contact ACGC again.
- NEW ENGINE 5469:** Deputy Chief John Thomen was not present. Tony Madrigal reported Engine 5469 is still being outfitted.
- USDA EQUIPMENT GRANT:** Tony Madrigal reported the Type 6 is in service. A few more modifications will be needed but other than that, the Type 6 is ready to go.



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AFG GRANT- Michelle Schnitzius reported the AFG Grant will be opening up in January 2024.

FEE SCHEDULE: Tony Madrigal reported Fire Marshal Eric Alvarez and himself will start working on the fee schedule.

NEW BUSINESS: NONE

BILLS: Motion to pay bills: Tom Herman 1st, Skip Lucier 2nd.

TRAINING REPORT: Training Chief Jeff Donaldson was not in attendance due to a call. Tony Madrigal informed the board the last training was a 5 man engine company drill. There are new engineers that will benefit from the 5 man engine companies drills. The firefighters learn about pre-connects, the new SCOTT packs, and pumping techniques.

FIRE MARSHAL: Fire Marshal Eric Alvarez was not in attendance due to a call. Tony Madrigal reported tomorrow they will be attending inspections for the airport hangars. The City of Willits will be present as well. Update: Fire Marshal Alvarez arrived at the end of the meeting and added he has been working on business licenses, hangar inspections, and letters for apartment complexes.

FIREFIGHTERS' ASSOC. REPORT: Association President Aaron Branscomb announced Phillip Laurent II is off probation and two more firefighters will be off probation in the next few weeks.

CHIEF'S REPORT: Deputy Chief John Thomen was not in attendance. Tony Madrigal reported there are oil issues with Engine 5430 as diesel is getting into the oil tank. Deputy Chief Thomen has discovered the issue and has ordered parts. Tony Madrigal also reported Brush Truck 5461 is currently having brackets installed and should be completed tomorrow. There were 53 fire calls in October. Year to date is 529 calls. Jeff



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Donaldson returned from a call and added there were a few structure fires and thanked our mutual aid partners for their support.

The regular meeting adjourned to closed session at 5:32 PM

Closed session meeting adjourned: 6:00 PM

Tony Madrigal

Tony Madrigal, Chairman

Michelle Schnitzius

Michelle Schnitzius, Secretary/Treasurer

This institution is an equal opportunity provider and employer.

Report out:

Update on a personnel matter